

# **Borough of Somerset Municipal Authority Meeting**

## **July 13<sup>th</sup>, 2026 – 5:00 p.m. (In-Person) Borough Council Room**

**1. Meeting Called to Order** – Ben Flower at 5:00 p.m.

**2. Roll Call**

- a. Authority Board Members Present: *Ben Flower, Lee Hoffman and Jeff Shaffer.*
- b. Authority Board Member Absent: *Todd Thomas.*
- c. Also Present: *Municipal Authority Manager, Jessica Sizemore; Borough Manager In Training, Roger Bailey; Assistant Director of Finance, Matthew Franciscus; Solicitor, Bill Barbin and Consulting Engineer, Jake Bolby.*
- d. Public Attendance:  
*None.*

**3. Approval of Agenda**

- A. Approval of Agenda – Review and approval of the Agenda for July 13<sup>th</sup>, 2026 Meeting.
  - a. **Motion to approve the Agenda as presented.**  
Mr. Shaffer moved, Mr. Hoffman seconded.

Motion Unanimously Carried

- B. Executive Session - None requested.

**4. Approval of Minutes of Previous Meeting(s)**

- A. Approval of Meeting Minutes – Meeting Minutes from the June 22<sup>nd</sup>, 2026 Municipal Authority of the Borough of Somerset Board Meeting.
  - a. **Motion to approve the Meeting Minutes from June 22<sup>nd</sup>, 2026 Municipal Authority of the Borough of Somerset Board Meeting.**  
Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

**5. Opening of Bids**

- A. None

**6. General Public Comments**

- A. None

## **7. Payment of Bills/Requisitions**

A. None

## **8. Policy Agenda**

A. Old Business

i. None

B. New Business

a. Agreement between Owner and Engineer for Professional Services for Task Order 6 – Post Construction Flow Monitoring

*This includes the Post Construction Flow Monitoring that was added by the Consent Order and Agreement. It is inclusive of all the equipment, install, maintenance, repair parts and concluding report to DEP to finalize it.*

*The flow meters will collect data to design Phase 2 & 3, and will also serve the same reporting purposes that the current ones do.*

**i. Motion to approve Task Order 6 – Post Construction Flow Monitoring in the amount of \$1,000,000.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

b. Sewer Improvements Project, Phase 1D

**i. Motion to approve MABS Resolution 2026-09 to Apply to PENNVEST for Sewer System Improvements Project, Phase 1D**

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

**ii. Motion to approve the Letter of Responsibility for filing an application to PENNVEST in the amount of \$13,000,000 for Sewer System Improvements Project, Phase 1D.**

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

c. Sewer Improvements Project, Phase 1C, ME #75416

- i. **Motion to approve MABS Resolution 2026-11 confirming sewer rates for the Sewer System Improvements Project, Phase 1C and providing procedures for changing rates to guarantee payment of costs and indebtedness.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

d. MABS Resolution 2026-12 Condemnation of Land for Sewer and Stormwater Rehabilitation and Improvements Project, Phase 1C

- i. **Motion to approve MABS Resolution 2026-12 Authorizing Condemnation of easements across 27 properties in connection with construction, alteration and improvements to the public sanitary sewer and stormwater facilities in Somerset Borough.**

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

e. Commonwealth of Pennsylvania Department of Environmental Protection Consent Order and Agreement in the Matter of MABS versus Violations of The Clean Streams Law

*DEP changed the verbiage in reference to the Corrective Action Plan on Resolution 2026-08 regarding the required completion dates. The original completion dates have not changed.*

- i. **Motion to rescind Resolution 2026-08 executed on April 27<sup>th</sup>, 2026.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

- ii. **Motion to approve Resolution 2026-10 authorizing the signing of the Consent Order and Agreement as presented.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

- f. Acknowledgement of PENNVEST Pay Requests as noted below:
  - i. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 9, Loan 71501 in the amount of \$740,034.02.
  - ii. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services – Pay Request No. 10, Loan 77141 in the amount of \$26,177.29.
  - iii. Sewer Systems Improvements Project, Phase 1B Design/Engineering Services - Pay Request No. 3, Loan 77145 in the amount of \$14,810.16.
- g. Acknowledgement of Contractors Application for Payments as noted below:
  - i. Sewer Systems Improvements Project, 2025-S-01 Phase 1B First Fruits Excavating, Inc. Pay App No. 1, in the amount of \$238,500.38 for work completed between 2/2/26 through 6/30/26.
  - ii. Sewer Systems Improvements Project, 2024-S-01 Phase 1A SES, Pay App No. 10, in the amount of \$919,996.75 for work completed 6/1/26 through 6/30/26.

## 9. Reports

- a. Manager's Report – Update on Operations.  
*Mrs. Sizemore had nothing further to report.*
- b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater.  
*Mr. Bolby had nothing further to report.*
- c. Facility Reports for June 2026 – *Will be provided before August Meeting.*
- d. June 2026 Financial Report & Monthly Transactions – *Provided by Mr. Franciscus.*  
*Mr. Franciscus provided The Authority with the year-to-date Financial Report through June 2026. We are 6/12th's of the way through the year or 50%.*

### Water Fund:

Revenues – 63.78%  
Expenses – 47.43%

### Sewer Fund:

Revenues – 55.34%  
Expenses – 53.15%

### Stormsewer Fund:

Revenues – 51.95%  
Expenses – 10.88%

## 10. Adjournment

### A. Adjournment

#### a. **Motion to adjourn.**

Mr. Shaffer moved to adjourn, seconded by Mr. Hoffman.

Motion Unanimously Carried  
5:19 p.m.

B. Next Meeting:

a. August 24<sup>th</sup>, 2026 @ 6:30 p.m.

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Jessica Sizemore, Municipal Authority Manager